

JUST SAVINGS

Community Investment Tax Relief Account (CITRA) - 2nd Issue PERSONAL ACCOUNT APPLICATION FORM



This form is for PERSONAL depositors only.

A separate form is available for corporate depositors.

THANK YOU FOR APPLYING FOR A CHARITY BANK SAVINGS ACCOUNT

If you want to help communities, investment is a new, efficient way to put your money to work.

All deposits work all of the time to provide credit for enterprising charities and community groups. You can earn a modest amount of interest which can be taken, reinvested or donated to your charity of choice, as well as receiving a 5% pa tax relief to set against your tax bill. But, in many ways, the social return is the greatest of all. Charity Bank invests your money in long term solutions and a sustainable approach to problem solving for communities. It isn't giving cash handouts. It is offering borrowers the affordable finance that will enable them to tackle poverty, exclusion, neglect, abuse and prejudice; and to breathe life back into under-invested communities.

A personal CITRA deposit is an important new way to finance communities in the 21st Century. Donations are always going to be important for charities but a blend of donations and investment is even stronger. It can bring in far more resources for communities, with much longer lasting effect.

A Charity Bank CITRA allows each one of us to invest in opportunity, hope, trust and social justice for disadvantaged communities.

PLEASE USE BLOCK CAPITALS

1. I would like to open a Charity Bank CITRA with £ _____

(minimum opening deposit £1,000)

Please enclose cheque payable to Charity Bank

2. **Applicant**

Title Dr / Mr / Mrs / Miss / Ms / Other

First Name(s)

Surname

Date of Birth

Full permanent address

Post code

National Insurance Number

Home telephone number (including code)

Work telephone number (including code)

E mail address

Time at current address

Years

Months

Previous address (if less than three years at current address)

Marital status

Number of dependants

If you hold another Charity Bank account please provide the account number

Nationality

(Not required if you are a national of the UK or other EU membership state)

IMPORTANT

To conform with the terms of the Money Laundering Regulations 1993 and Guidance Notes 2003, the Bank will carry out an electronic search to verify your identity. This involves checking the details you supply against those held on any databases that Experian - the credit reference agency - has access to.

This includes information from the Electoral Register and fraud prevention agencies. We will use scoring methods to verify your identity. A record of this search will be kept by the credit reference agency that may be used to help other companies to verify your identity. We may also pass information to financial and other organisations involved in fraud prevention to protect ourselves and our customers from theft and fraud. If you give us false or inaccurate information and we suspect fraud, we will record and share this information with other organisations.

If we are unable to confirm your identity by electronic means, we will need to ask you for at least two items of documentary evidence to prove your identity before opening an account.

Please tick this box to indicate your agreement to the bank carrying out an electronic search.

3. Interest payment

You will be able to claim the tax relief through your tax return. In addition, you can choose the rate of interest you receive from nil to 2% per annum gross. Waived interest allows us to lower the interest charge to our borrowers, keeping affordability at the heart of our mission. *Please tick the gross interest you wish to receive:*

- Nil 1% 1.5% 2%

4. Interest instructions

Interest will be paid quarterly. You have a range of options on what to do with your interest. Please select one of the following choices:

Please tick

- Add interest to my account
 Pay interest to my CAF account (number)

- Pay interest to the my bank account

Name of account

Bank

Address

Sort code

Account number

- Send me a cheque for the interest
 I wish to donate my interest to the Charity Bank Founder Reserve
 I wish to donate my interest to (name and address of charity)

Data Protection

Charity Bank and other organisations in which Charities Aid Foundation has a majority stake (the family) will use your information to provide the charitable products / service you have requested. We will not disclose your information to any outside organisation except as part of providing that product / service or when legally advised to do so. From time to time the family may offer you other products or services or invite you to events that may be of interest to you.

Please tick here if you do not wish to be contacted.

I declare that the monies are being/will be deposited with you in the name of the Account holder as Beneficial Owner. I declare that I have read and accepted the special Terms and Conditions applying to CITRA in box 6 of this form.

5. **Signature.** *The applicant must sign below*

Applicant _____

Date _____

**INVESTING FOR A SOCIAL RETURN -
AN ILLUSTRATIVE CHARITY BANK LOAN****BUILDING ON FIRM FOUNDATIONS**

For the first half of its life, Hastings Trust existed in short term accommodation, always at the mercy of external funding regimes and unfriendly landlords. A secure asset base was needed to provide permanent offices, a community resource centre and an independent income stream. Semi-derelict premises were found which could also pump prime regeneration of the street. But there was a shortfall of funding that commercial banks and the local authority declined to fill.

A call to Investors in Society provided not only an affordable funding package but also a team to support the Trust through the property jungle. That led to a second building and, today, the confidence to manage a £1.5 million project programme. With the passing of the loan to Charity Bank as part of the transition from Investors in Society, there is a firm foundation to build on.

6. TERMS AND CONDITIONS

The general terms and conditions applying to deposit and savings accounts held with Charity Bank are contained in the 2004 edition of "Charity Bank Deposit Accounts General Terms and Conditions". These general conditions should be read in conjunction with the specific conditions relating to the Charity Bank CITRA, which are given below.

If you change your mind within 14 days of opening an account, you can either transfer your savings to another Charity Bank account or we will refund all of your money together with any interest at the appropriate rate applying to the original account.

SPECIFIC TERMS AND CONDITIONS RELATING TO THE CITRA

Charity Bank is an accredited institution for the purposes of the Government's Community Investment Tax Relief (CITR) Scheme, run by the Inland Revenue and the Small Business Service of the Department for Trade and Industry. As a result of this accreditation, deposits in Charity Bank CITRAs enable investors to claim Community Investment Tax Relief, as well as earning interest. The tax relief reduces the investor's income tax or corporation tax liability.

A CITRA investor is responsible for his/her/its own tax affairs and Charity Bank has no responsibility in relation to such matters. Charity Bank recommends that you take independent tax or financial advice.

Minimum and maximum deposits

The minimum opening deposit is £1,000. There is no specified upper limit. However, because the amount of tax relief is limited at any time to a maximum of £10 million of qualifying investment, the Charity Bank CITRA is a limited issue account and Charity Bank reserves the right to close the issue to new investors at any time without notice.

Investment Date

The investment date for the purposes of the tax certificate will be the date on which we receive cleared funds.

Withdrawals

No withdrawals are permitted for the first three years. The amounts that can be withdrawn thereafter are shown below. At least 90 days' notice must be given for any withdrawal from the account. We will then send you a cheque or transfer the funds to another account in your name.

Timing of repayment within the five year period	Upper limit of permitted
repayment	
Year 1 (from Investment Date to first anniversary of deposit)	No repayments permitted
Year 2	No repayments permitted
Year 3	No repayments permitted
Year 4	25% of amount advanced
Year 5	50% of amount advanced
End of fifth year	100% of amount advanced*

* or balance of the account, whichever is smaller

(6. continued)

Tax certificates

When you set up a Charity Bank CITRA, Charity Bank will send you a tax relief certificate relating to the investment within 30 days. Only one tax relief certificate is issued in respect of each investment.

This certificate will be required when making a claim for tax relief under the CITR Scheme. Claiming the tax relief is entirely the responsibility of the investor. For details of how to make a claim, please refer to the Inland Revenue guidance, details of which are given below.

Loss of relief

There are certain circumstances which would lead to the loss of tax relief. For example, if you cease to have sufficient tax liability to make full use of the relief, any unused relief is lost. If you have any doubts or questions you should consult your tax advisor or the Inland Revenue. It is your responsibility, taking appropriate advice (which Charity Bank cannot provide), to judge your own or your organisation's circumstances in relation to a CITRA deposit and to take account of how they might change. In particular, it is important to take account of the fact that the CITR Scheme tax relief is linked to maintaining the invested funds in the account for prescribed periods of time.

Relief could also be lost if Charity Bank were to lose its accreditation. In a case where an accredited organisation did lose its accreditation, the number of tax years for which relief may be claimed is reduced. However, accreditation would only be withdrawn by the Small Business Service if the organisation breached the conditions on which its accreditation was granted. Charity Bank will strive to abide by those conditions. In the unlikely event of accreditation being withdrawn, Charity Bank will not accept any liability for any relief lost by any CITRA investor.

As in the case of any tax relief, a change to applicable rules (including the discontinuance of a relevant scheme) and the consequences arising from any such change are a matter for Government. Charity Bank will not accept any liability for any consequence of any change to the CITR Scheme.

Further information from Charity Bank

For further details on the Charity Bank CITRA and how it relates to the Government's CITR Scheme, please refer to our leaflet "Frequently Asked Questions on the Charity Bank CITRA", available from Charity Bank at:

PO Box 295
25 Kings Hill Avenue
West Malling
Kent ME19 4WD
Tel: 01732 520 029
Fax: 01732 520 123
Email: enquiries@charitybank.org

The leaflet can also be downloaded from the website.

Inland Revenue Guidance

Guidance for investors on the CITR Scheme can be obtained from the Inland Revenue via their website at www.inlandrevenue.gov.uk or from Inland Revenue Enquiry Centres, whose addresses are in your local phone book under "Inland Revenue".

The Charity Bank Limited
PO Box 295
25 Kings Hill Avenue,
West Malling,
Kent ME19 4WD

Tel: 01732 520029
Fax: 01732 520123
E-mail:
enquiries@charitybank.org
Web site:
www.charitybank.org



A 21ST CENTURY SOLUTION

Charity Bank is a new way for you to make your money work over and over for the common good, without the need to donate capital. It also provides you with the opportunity to earn a financial return either personally or for the charity of your choice.

We all sense a need to do more for charity, but there is a limit to what many of us can afford to give away. There is a limit too, on what governments choose to do, yet the traditional source of finance for many charities - the grant - may be time limited and restricted in use. For most charities, this lack of readily available finance is a serious problem.

Our mission at Charity Bank is to develop new financial solutions for charity wherever there are depositors willing to invest and social needs to be met. Today, we draw investment and deposits from all over the UK as well as more modest sums from overseas. In just a short time, we have enabled everyone who places their money with us to help thousands of people in communities throughout the country to face a better future.

To find out how we are growing and for information on our latest projects, please visit our web site.

INVESTMENT OR DONATION?

A way to show the power of investing in charity

DONATING

You give £35

- It goes to work to support your chosen cause.
- It cannot be re-used or repaid.
- Only £35 goes to work helping people.

INVESTING

Investing £1,000 through Charity Bank

- You receive between 0% and 2% p.a. gross interest – it's your choice.
- If you decide on 0%, the cost to you may be £35 in lost interest (with a high street deposit rate of 3.5% p.a.gross).
- So you've given £35, which is used to keep our loans affordable for our borrowers.
- BUT, IN ADDITION, your entire £1,000 goes to work helping people and communities to help themselves, time and time again.
- AND, as a deposit, the money is returnable to you.
- AND, you will receive 5% (£50) tax relief each year for the next five years.